

Date: January 29, 2021

2021 COVID-19 School Guidance Checklist

Name of Local Educational Agency or Equivalent:

Fowler Unified

Number of schools:

6

Enrollment:

2,603

Superintendent (or equivalent) Name:

Dr. Paul Marietti

Address:

658 E. Adams Ave.

Phone Number:

5598346080

City

Fowler

Email:

paul.marietti@fowler.k12.ca.us

Date of proposed reopening:

TK-5 Schools Open

County:

Fresno

Current Tier:

Purple

(please indicate Purple, Red, Orange or Yellow)

Type of LEA:

Public School District

Grade Level (check all that apply)

TK

2nd

5th

8th

11th

K

3rd

6th

9th

12th

1st

4th

7th

10^t

This form and any applicable attachments should be posted publicly on the website of the local educational agency (or equivalent) prior to reopening or if an LEA or equivalent has already opened for in-person instruction. For those in the Purple Tier, materials must additionally be submitted to your local health officer (LHO), local County Office of Education, and the State School Safety Team prior to reopening.

The email address for submission to the State School Safety for All Team for LEAs in Purple Tier is K12csp@cdph.ca.gov

LEAs or equivalent in Counties with a case rate $\geq 25/100,000$ individuals can submit materials but cannot re-open a school until the county is below 25 cases per 100,000 (adjusted rate) for 5 consecutive days.

For Local Educational Agencies (LEAs or equivalent) in ALL TIERS:

- X I, Dr. Paul Marietti, Superintendent of Schools, post to the website of the local educational agency (or equivalent) the COVID Safety Plan, which consists of two elements: the **COVID-19 Prevention Program (CPP)**, pursuant to CalOSHA requirements, and this **CDPH COVID-19 Guidance Checklist** and accompanying documents, which satisfies requirements for the safe reopening of schools per CDPH [Guidance on Schools](#). For those seeking to open while in the Purple Tier, these plans have also been submitted to the local health officer (LHO) and the State School Safety Team.

I confirm that reopening plan(s) address the following, consistent with guidance from the California Department of Public Health and the local health department:

Fowler USD COVID-19 Prevention Program and this CDPH COVID-19 Guidance Checklist

- X **Stable group structures (where applicable):** How students and staff will be kept in stable groups with fixed membership that stay together for all activities (e.g., instruction, lunch, recess) and minimize/avoid contact with other groups or individuals who are not part of the stable group.

Stable group structures are in place to prevent the mixing of students and staff. Students who are cohorted together by classrooms will remain together for instruction, recess, and meals and are not be permitted to mix with other groups. Students and staff at Marshall Elementary will be cohorted into AM or PM groups within each classroom. Students and staff at Fremont Elementary and Malaga Elementary will be cohorted into group A or group B and will attend classes on differing days.

Please provide specific information regarding:

How many students and staff will be in each planned stable, group structure? (If planning more than one type of group, what is the minimum and maximum number of students and staff in the groups?)

There is a minimum of 6 students and a maximum of 15 students in a stable group. There is a minimum of 1 staff member and a maximum of 3 staff members allowed in a stable group.

If you have departmentalized classes, how will you organize staff and students in stable groups?

Fowler USD does not have departmentalized classes at the elementary level.

If you have electives, how will you prevent or minimize in-person contact for members of different stable groups?

Fowler USD does not have electives at the elementary level.

- X **Entrance, Egress, and Movement Within the School:** How movement of students, staff, and parents will be managed to avoid close contact and/or mixing of cohorts.

All schools have a site specific plan that lays out movement within the school. Sidewalks and hallways are clearly labeled to direct the flow of traffic and ensure students and staff are remaining distanced when traveling through the campus. Staggered scheduling is also used to control the entrance and egress of students. The presence of parents on campuses is very limited at this time.

Student Arrival

- Students are expected to arrive at school with a facial covering.
- Within 20 minutes arriving on campus, temperatures will be taken of all students.
- Designate multiple student drop-off areas around school.
- Student arrival times should be staggered to ensure social distancing.
- Students should be escorted back to their classes; If classroom staff is not ready to receive students, students should wait in an area that allows for appropriate social distancing; if social distancing is not feasible, students should wear masks.

Student Departure

- Elementary students should stay in classroom until parent/guardian or bus is ready to receive them; once ready, students shall follow the site protocol.

X

Face Coverings and Other Essential Protective Gear: How CDPH's face covering requirements will be and enforced for staff and students.satisfied

Fowler USD provides clean, undamaged face coverings and ensure they are properly worn by employees and students over the nose and mouth when indoors, and when outdoors and less than six feet away from another person, and where required by orders from the California Department of Public Health (CDPH) or local health department. Disposable face coverings will be provided at all Fowler Unified School District school sites and district offices. Employees and students in need of a face covering may utilize disposable face coverings on a daily basis. If an individual is encountered not wearing a face covering, they will be provided a face covering and told they are required to wear one. If the individual refuses they will be escorted off campus by site administration.

Personal Protective Equipment (PPE) Protocol

FACE COVERINGS

- Who should use: All Employees, visitors, and students.
- When to use: When required by state or local health order
- Typical tasks necessitating use: Employee presence in an essential facility, nursing services
- Site Principal will be responsible for timely correction.

MEDICAL-GRADE GLOVES

- Who should use: Custodians, maintenance personnel, teachers, paraprofessionals, school nurses, health Staff, and anyone using disinfecting products that require skin protection.
- When to use: When using cleaning products that require skin protection, when a person may come into contact with bodily fluid or other contaminants.
- Typical tasks necessitating use: Cleaning, diapering, providing first aid, specialized healthcare procedures.
- Site Principal will be responsible for timely correction.

FACE SHIELDS/EYE PROTECTION

- Who should use: Custodians, school nurses, health Staff or anyone trained to do specialized healthcare procedures.
- When to use: When splash protection is required.
- Typical tasks necessitating use: Diapering, providing first aid, performing specialized healthcare procedures and cleaning contaminated areas and while doing medical aerosol procedures such as oral or tracheostomy suctioning or nebulizer treatments.
- Site Principal will be responsible for timely correction.

NOTE: The face shield guidance on this PPE protocol is for specific medical procedures and tasks that require splash protection.

PROTECTIVE GOWNS

- Who should use: Custodians, health Staff.
- When to use: Generally, when clothing needs to be protected from contaminants.
- Typical tasks necessitating use: Diapering, providing first aid, performing specialized healthcare procedures and cleaning contaminated areas.
- Site Principal will be responsible for timely correction.

X **Health Screenings for Students and Staff:** How students and staff will be screened for symptoms of COVID-19 and how ill students or staff will be separated from others and sent home immediately.

Fowler USD has implemented a health screening process on a daily basis for all employees, students and visitors prior to entering Fowler Unified School District offices and school settings as a preventive measure to mitigate the spread COVID-19.

STUDENT SCREENING

Parents of FUSD students will be educated on the need to certify their child's health before their child reports to school.

Parents will be required to screen their child's health before they send their child to school. Observe the symptoms outlined by public health officials and ask yourself the following questions:

1. In the last 14 days, has any in your household has close contact with someone who has or is suspected to have COVID-19?

2. In the last 48 hours, have you/your child(ren) experienced any of the following symptoms?

1. Fever

2. Headache

3. Cough

4. Sore Throat

5. Shortness of Breath

6. Chills

7. Muscle Aches

8. Loss of Taste and Smell

9. Gastrointestinal

- If the parent answers "no" to all questions, they can allow their child to come to school.
- If the parent answers "yes" to any of the questions, they will need to stay home and consult

with their doctor.

Within 20 minutes arriving on campus, temperatures will be taken of all students with a touchless Face Scan Technologies thermometer. Staff will complete a visual health check for signs and symptoms of illness (e.g. excessive sweating, lethargy or fatigue)

- If the student's temperature is 100.4 or above or upon visual check, if the screener feels the student may be exhibiting signs and symptoms of illness, the child will don a face mask and will be sent to the health office. The Health Aide or School Nurse will follow guidelines provided by the Fresno County Department of Health

All Fowler USD employees who report to work (in-person) are required to "self-certify" their health by accessing Parent Square and answering the questions below prior to entering their assigned work location:

1. In the last 14 days, has any in your household has close contact with someone who has or is suspected to have COVID-19?

2. In the last 48 hours, have you/your child(ren) experienced any of the following symptoms?

1. Fever
2. Headache
3. Cough
4. Sore Throat
5. Shortness of Breath
6. Chills
7. Muscle Aches
8. Loss of Taste and Smell
9. Gastrointestinal

If employee answers "no" to the questions above, they can report to work. Fowler USD employees will be expected to adhere to the following precautions:

- Upon entering campus, employees temperature will be taken with infrared thermometer provided in office
- Wash hands with soap and water or alcohol-based sanitizer before starting work and frequently throughout the day
- Practice physical distancing, sit and/or stand at least six feet from other people
- Do not shake hands or hug people, and do not share food or drinks
- Avoid touching eyes, nose and mouth with unwashed hands
- Sanitize work area before leaving each day
- Practice good respiratory etiquette (cover cough and sneezes with a tissue or into sleeve)
- Contact immediate supervisor and leave work immediately if employee starts to feel feverish or have respiratory symptoms

If employee feels feverish AND any of the respiratory symptoms:

- Stay home and contact immediate supervisor for further instructions

- Supervisors and managers will utilize and consistently apply the COVID-19 Screening Checklist
- Use of COVID-19 illness and quarantine guidelines to determine whether the employee should stay home or report to work

X **Healthy Hygiene Practices:** The availability of handwashing stations and hand sanitizer, and how their safe and appropriate use will be promoted and incorporated into routines for staff and students.

Hand sanitizing

In order to implement effective hand sanitizing procedures, we practice good hygiene.

- Wash hands with soap and water
- Avoid touching eyes, nose, or mouth with hands
- Cover coughs and sneezes
- Prohibit the sharing of food, eating utensils, cups
- Promote good hygiene practices with posters.

Teach proper hand washing procedures, to include washing with soap and water for at least 20 seconds or using a hand sanitizer that contains at least 60% alcohol if soap and water are not available. All students and employees are expected to wash their hands for at least 20 seconds each time.

X **Identification and Tracing of Contacts:** Actions that staff will take when there is a confirmed case. Confirm that the school(s) have designated staff persons to support contact tracing, such as creation and submission of lists of exposed students and staff to the local health department and notification of exposed persons. Each school must designate a person for the local health department to contact about COVID-19.

When a case of an employee has been confirmed, the HR director will contact the employee's supervisor to facilitate sanitation of infected areas. The Director of HR will touch bases with the infected employee and conduct contact tracing. The Fresno County Health Department is contacted by the HR Director and guidance is provided. The HR Director insures the guidance is followed by all parties. A Redcap Survey is received by the HR department and completed. The same process applies to students who are infected with the exception of the Director of Student Services oversees the process. Parents who have children who were possibly exposed are notified.

X **Physical Distancing:** How space and routines will be arranged to allow for physical distancing of students and staff.

Where possible, we ensure at least six feet of physical distancing at all times in our workplace. Individuals will be kept as far apart as possible when there are situations where six feet of physical distancing cannot be achieved. The most important mitigation strategy in the fight against COVID-19 is social distancing. This document provides best practices for both the school and office setting. Following these strategies will help assure that office, classrooms, and common areas meet the CDC guidelines for social distancing. If social distancing is not feasible, individuals will need to wear masks until social distancing can be achieved.

Please provide the planned maximum and minimum distance between students in classrooms.

Maximum: feet

Minimum feet

If this is less than 6 feet, please explain why it is not possible to maintain a minimum of at least 6 feet.

X **Staff Training and Family Education:** How staff will be trained and families will be educated on the application and enforcement of the plan.

The Fowler USD COVID-19 Prevention Program will be made accessible to all staff and families via the district's website. The Director of HR will meet with union groups and site leadership to train them on the program. The those groups will help support the implementation of the program. Families will be encouraged to participate in a virtual Town Hall meeting which will educate them on Fowler USD's CPP.

X **Testing of Staff:** How school officials will ensure that students and staff who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Below, please describe any planned periodic asymptomatic staff testing cadence.

Fowler USD will follow the CDC's quarantine guidelines. Employees are provided with an opportunity to rapid test with district reimbursement. The Director of HR speaks with the employee regarding leave entitlements.

Staff asymptomatic testing cadence. Please note if testing cadence will differ by tier:

X **Testing of Students:** How school officials will ensure that students who have symptoms of COVID-19 or have been exposed to someone with COVID-19 will be rapidly tested and what instructions they will be given while waiting for test results. Below, please describe any planned periodic asymptomatic student testing cadence.

Fowler USD will not be testing students.

Planned student testing cadence. Please note if testing cadence will differ by tier:

X **Identification and Reporting of Cases:** At all times, reporting of confirmed positive and suspected cases in students, staff and employees will be consistent with [Reporting Requirements](#).

It is our policy to report information about COVID-19 cases at our workplace to the local health department whenever required by law, and provide any related information requested by the local health department.

Report immediately to Cal/OSHA any COVID-19-related serious illnesses or death, as defined under CCR Title 8 section 330(h), of an employee occurring in our place of employment or in connection with any employment. Maintain records of the steps taken to implement our written COVID-19 Prevention Program in accordance with CCR Title 8 section 3203(b).

Make our written COVID-19 Prevention Program available at the workplace to employees, authorized employee representatives, and to representatives of Cal/OSHA immediately upon request.

Use the Appendix C: Investigating COVID-19 Cases form to keep a record of and track all COVID-19 cases. The information will be made available to employees, authorized employee representatives, or as otherwise required by law, with personal identifying information removed.

X **Communication Plans:** How the superintendent will communicate with students, staff, and parents about cases and exposures at the school, consistent with privacy requirements such as FERPA and HIPAA.

All communication regarding COVID- 19 will be done through the Department of Human Resources, which will follow all FERPA and HIPAA guidelines and regulations.

Consultation: (For schools not previously open) Please confirm consultation with the following groups

Labor Organization

Name of Organization(s) and Date(s) Consulted:

Name:

Date:

Parent and Community Organizations

Name of Organization(s) and Date(s) Consulted:

Name:

Date:

If no labor organization represents staff at the school, please describe the process for consultation with school staff:

For Local Educational Agencies (LEAs or equivalent) in PURPLE:

Local Health Officer Approval: The Local Health Officer, for (state County) Plan, cases County has certified and approved the CRP on this date: . If more than 7 business days have passed since the submission without input from the LHO, the CRP shall be deemed approved.

Additional Resources:

[Guidance on Schools](#)

[Safe Schools for All Hub](#)