



*EVERY Day, EVERY Way...
Striving for Continuous Improvement*

Fowler Unified School District

Marshall School • Malaga School • Fremont School • Sutter Middle School • Fowler High School • Fowler Unified Alternative Education Academy

FUSD Facilities Use Guidelines

We welcome your organization and are pleased to offer our facilities to your club/ organization. In order to use a facility in Fowler Unified School District, we ask that you follow the steps below in the proper order to ensure your activity/ event is placed on our calendar and we have the facility prepared for your use.

What is the date(s) of your event: _____

Please describe the school/ facility you are requesting to use:
(i.e. Marshall Elementary Cafeteria) _____

Steps to complete **BEFORE** your event can be placed on the district calendar:

1. Complete attached **Facilities Request Form**
- *Please be sure to sign all signature lines and be specific regarding your organization's needs.*
2. Return form WITH COPY OF INSURANCE POLICY to the school site
3. School site and district approval must be completed before your form is returned
4. Once confirmed with all signatures, and you receive a the copy of your completed approved form from the school site you may schedule your event

Thank you,
Scott Griffin

Board of Trustees

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