Job Title: Child Nutrition Services Assistant

**Basic Function:** Under the direction of the Child Nutrition Services Director, assist the food service worker by performing a variety of routine food service activities related to the setting up of servicing areas, preparing, and serving meals to students.

**Representative Duties:**

**Essential Functions:**
- Assist in the preparation, set up, and serving of food to students.
- Distribute milk to students.
- Sell and collect money.
- Inventory stock for snack bar.
- Maintain safe and orderly flow of students through service lines.
- Maintain work and serving areas in a clean, sanitary, and safe condition.

**Other Duties:**
- Perform related duties as assigned.

**Knowledge and Abilities:**

**Knowledge of:**
- Food heating and cooling procedures.
- Sanitary procedures.
- Correct food storage procedures.
- Safe use and maintenance of kitchen ovens and utensils.
- Interpersonal skills using tact, patience, and courtesy.
- Oral and written communications skills.

**Ability to:**
- Use convectional oven to heat prepared food.
- Set up serving areas.
- Serve food to students.
- Learn nutritional values of food items.
- Maintain a sanitary kitchen environment.
- Perform basic mathematical calculations.
- Understand and follow oral and written directions.
- Establish and maintain effective and cooperative working relationships with others.
- Maintain records and prepare reports.
- Communicate effectively with students, staff, and the public.

**Education/Licenses/Experience:** Any combination equivalent to sufficient education, experience, and/or training to demonstrate the knowledge and abilities listed above. Typically, this would be gained through: High School Diploma and some experience in the service of prepared foods. ServSafe food service certificate(s).
Working Conditions:

Environment: Cafeteria and kitchen environment

Physical Demands: Dexterity of hands and fingers to operate food service equipment and prepare food items. Seeing to read a variety of materials. Hear normal conversation. Standing for extended periods. Bending at the waist, kneeling, or crouching to lift heavy objects. Working environment requires physical ability to stand for extended periods of time, stoop and infrequently lift objects up to 40 pounds.

Hazards:
- Heat from ovens.
- Exposure to steam, very hot foods, equipment and metal objects.
- Working around knives, slicers or other sharp objects.
- Exposure to cleaning chemicals and fumes.

Classification: 2 Number of Days: 182
Board Approval: 12/01/2021 Revised: 12/2021 FLSA Classification: Non-Exempt

Classified Bargaining Unit Position

The above statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities, duties and skills required of personnel so classified. The district does not discriminate based on disabilities.